

**FIFE LAKE TOWNSHIP  
BOARD MEETING  
MINUTES  
FEBRUARY 23, 2017  
APPROVED**

Fife Lake Township Meeting came to order at 6 p.m., with the Pledge of Allegiance.

**ROLL CALL**

Clerk Street-X Treasurer Sorrow-X, Supervisor Forwerck-X, Trustee Pearson-X, Trustee Zimmerman-X. All Present.

A quorum has been established.

Sorrow made **Motion** to approve the Agenda as Amended. Cross out committees under old business i after flaua. Zimmerman Seconded, All in Favor, **Motion Carried.**

Street made **Motion** to accept Consent Calendar as presented Pearson Seconded. Roll Call Vote Finds; Pearson-Yes, Zimmerman-Yes, Forwerck-Yes, Sorrow-Yes, Street-Yes. All in Favor. **Motion Carried.** Bills to be Paid moved to L. under New Business.

**CORRESPONDENCE**

**CITIZEN COMMENT**

**GUESTS**

Sharon Brown Reid

**REPORTS**

**County Commissioner** Bob Johnson- Absent

**Sheriff Deputy** Jason Roelofs gave his first month report, nothing formal at this time. Discussion on using a bicycle during warmer months. The deputy car now says Fife Lake on front bumper.

**Ambulance/Fire/Emergency** Planning; Robert M. gave report: Up from 11 last month to 15 calls this month. We did receive a grant from the Grand Traverse Band for patient monitors and a combination tool that compares to an electronic jaws of life.

Andrew Killingsworth, PR representative reported there are first aid kits available for a small donation.

**FLAUA-** Gifford reported committee were clarified as Operations/Steering and Personnel; We have one member from each municipality on these committees at this time; Operations consist of; Tom Grey, Jim Gifford, John Rose and Lisa Leedy and the Personnel consist of; Jodi Velez, Ron Broering, Leigh Gifford and Lisa Leedy.

Leedy provided a letter from the FLAUA Attorney, Tom Grier with some standard information about

hooking up according to FLAUA rules that would suggest sending letters to these people in May, after the process is complete for hook up requirements which would extend their time. See guest Sharon Brown comments for continued information on this issue.

**Guest:** Sharon Brown Reid reported on the handful of property owners who were not properly notified of the additions from the FLAUA project. Upgrade project information listed never mentions the additional hook ups for these people. New services were denied when asked in 2013-2014. So now they are being forced to hook up. They have a new costly sewer systems/septic. Sharon would like to see these people granted more time to hook up.

Forwerck has drafted a letter, stating their case for the FLAUA March or April FLAUA meeting. The Board and the land owners added a five year time line with the exception of system failure or sale of property to the draft.

Sorrow made **Motion** to correspond to the FLAUA with additional information included in letter compiled by Forwerck. Pearson Seconded, Roll Call Vote Finds; Zimmerman-Yes, Forwerck-Yes, Sorrow-Yes, Street-Yes, Pearson-Yes. All Yes, **Motion Carried.**

**Zoning Administrator** Kevin McElyea reported on a need for residential rental language in our zoning ordinance. A draft has been sent to Planning Commissioners for review. Also attached a written report.

**Planning Commission:** Chairman, Joe Jones reported that the Planning Commission held a Public Hearing, February 9, 2017 at 7pm at the Fife Lake Township Hall, to wrap up the Master Plan update procedures. There were no pros or cons at this time. The Fife Lake Township received an updated Master Plan with the resolution from Planning recommending the board adopt the Master Plan 2017. Jones and McElyea will be attending a Marijuana workshop March 21, 2017.

**Civic Center South** Street reported the meeting consisted of balancing the budget. If you haven't seen the grounds lately, please stop and check it out.

**Cemetery Report** – Sorrow reported they are going to organize a March meeting. They will look into the grave imaging system.

## **NEW BUSINESS**

**Master Plan** – The Fife Lake Township Board received copy of Master Plan update 2017 with Resolution. The Board will review and take action at the March 23, 2017 meeting.

**GTC** Grand Traverse County Road Commission is second installment for Town Line Road, including final design cost totals, are \$27,202.47. Zimmerman made **Motion** to approve \$27,202.47 paid to GTC. Street Seconded, Roll Call Vote Finds; Forwerck-Yes, Sorrow-Yes, Street-Yes, Pearson-Yes, Zimmerman-Yes. All Yes, **Motion Carried.**

## **USDA Loan**

After discussion Sorrow made **Motion** to pay five thousand dollars on the principle only by March 1, 2017. Zimmerman Seconded, Roll Call Vote Finds; Sorrow-Yes, Street-Yes, Pearson, Yes, Zimmerman-Yes, Forwerck-Yes. All Yes, **Motion Carried.**

## **OLD BUSINESS**

**Public Access-** Street reported after considerable amount of information gathered between Denny Meyer, Hamm from the DNR and many others who had valuable input. We would like to proceed with an updated plan making changes that will hopefully work for everyone. Ham Hobson, DNR, will be assisting and saving the Township approximately thirty thousand dollars. We did receive a \$20,000 Grant received from the Grand Traverse Band with a \$5,000 local Match. Pearson made a **Motion** to proceed with the Public Access Project, Sorrow Seconded. Roll Call Vote Finds; Pearson-Yes, Street-Yes, Sorrow-Yes, Forwerck-Yes, Zimmerman-Yes. All in Favor, **Motion Carried.**

## **2% Grand Traverse Band Sidewalk grant with Village.**

The Grant for sidewalks to be put in from Boyd Street to Vans Lane, for \$23,000, was received. The ceremony was very nice. We really appreciate the generosity of Grand Traverse Band for choosing Fife Lake Township for this grant opportunity.

## **Weapon Policy;**

Sorrow made **Motion** to adopt the Weapons Policy with the updated language. Pearson Seconded. Roll Call Vote Finds; Street-Yes, Pearson-Yes, Zimmerman-Yes, Forwerck-Yes, Sorrow-Yes. All Yes, **Motion Carried.**

Rural Fire being so lengthy will be moved down on Agenda.

**MDOT** Light Request to illuminate two intersections. The cost we be roughly \$2,000 adding \$56 a month to our Great Lakes Bill. Construction will take place within the next two months.

Sorrow made **Motion** to spend money to help illuminate the intersection at US 131/M-186 and US 131/Fife Lake Road. Street Seconded. Roll Call Vote Finds; Pearson-Yes, Zimmerman, Yes, Forwerck-Yes, sorrow-Yes, Street-Yes. All yes, **Motion Carried.**

## **Rural Fire Status**

Bryan Graham and Jim Young are our attorneys for Rural Fire, therefore the Township needs to seek other representation for Rural Fire. Forwerck and Street met with Attorney Todd M. After discussion of concerns and options, Street felt secure with Attorney Todd, making a **Motion** to hire Todd for the Fife Lake Township Rural Fire issues. Sorrow Seconded, Roll Call Vote Finds; Zimmerman-Yes, Forwerck-Yes, Sorrow-Yes, Street-Yes, Pearson-Yes. All Yes, **Motion Carried.**

Attorney Todd Millar recommended we form a Rural Fire Committee.

Forwerck recommended Roger Gibson Serve as Chair. Other's on committee will be: Terry Street, Jeremy Birgy, Kyle Bonter, and Rob Melancon. Advisory members will be Andrew Killingsworth, Trevor Alworden, and Dave Jones

Forwerck made **Motion** to follow the outline using committee of names listed and naming Gibson Chair. Sorrow Seconded

Forwerck to rescind motion adding Community Members from each Township. Sorrow Seconded.

**Motion Carried.**

**Lease** – The Lease needs proper language the committee can review and report.

Locks will be in place next week. Rural will no longer have access to EMS Bay.

**Policy Committee** – Forwerck and Street asked other Clerks and Supervisors about workshop pay. The standard for the township is to pay for the class, mileage, lunch/dinner and room if the class extends more than one day.

Hourly pay is not included in workshop reimbursements.

**Hall Rental** only during office hours at this time.

**Pay Schedules** needs review

**FLAUA** – Took place under FLAUA Report

**ANY OTHER BUSINESS**

Street reported on new election equipment. Per Grand Traverse County Clerk, the State will be paying for equipment. Townships will be responsible for programming and other internal costs.

**MEETING ADJOURNED**

Pearson made **Motion** to Adjourn at 7:52 p.m. Sorrow Seconded. All in favor. **Motion Carried**

Draft Prepared by: Leigh Gifford, Fife Lake Township Deputy Clerk

Approved by: Fife Lake Township Board at the March 23, 2017 Fife Lake Township Meeting.