

P.O. BOX 87
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FIFE LAKE, MI 49633
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**FIFE LAKE AREA
PLANNING COMMISSION
MEETING
APPROVED MINUTES
FEBRUARY 12, 2019**

Eby Call the meeting to Order at 6:33 pm with Pledge of Allegiance.

ROLL CALL: Forest Area School Board-Chrissy Ingersoll, Linda Forwerck-Fife Lake Township Supervisor, Mary Kelley-Fife Lake Village Council, Pam Lawrence-Fife Lake Township Planner, Dawn Zimmerman-Fife Lake Township Board Trustee-Absent David McGough-Fife Lake Village Council, Marcia Eby- Fife Lake Village Planner. Six members present-Quorum Established.

Also Present Elise Craft, State Craft, Planning Staff and Deb Rodriguez, Fife Lake Township Zoning Administrator.

Forwerck made **Motion** to approve the Agenda, McGough Seconded. All in Favor, **Motion Carried.**

Conflict of Interest-None

Citizen Comment - None

Public Hearing - None

Forwerck made **Motion** to approve January 29, 2019 Special Meeting Fife Lake Area Planning Commission minutes with amendments. corrections as follows:

Mary Kelley corrected spelling of her last name to be from Kelly to Kelley.

Kelley corrected motion; Forwerck made Motion to change forty dollars to fifty dollars in the 2019 Budget to increase the cost for a recording secretary.

Kelley Seconded the motion, All in Favor, **Motion Carried.**

CORRESPONDENCE

OLD BUSINESS (NONE)

NEW BUSINESS

Amendment for Fife Lake Area By Laws; appointing someone to be the correspondence designee. Office of Record. Discussion agreed the Clerks office will be most likely to receive correspondence. Forwerck made **Motion** to amend Fife Lake Area Planning Commission By-Laws to read Fife Lake Township Clerk's office will be Office of Record, correspondence designee for the Fife Lake Area

Planning Commission. All in Favor, **Motion Carried.**

Hire Recording Secretary; Forwerck made **Motion** to hire Leigh Gifford as Recording Secretary for the Fife Lake Area Planning Commission, Ingersoll Seconded. Roll Call Vote Finds; Forwerck-Yes, Eby-Yes, Ingersoll-Yes, Kelley-Yes, Lawrence-Yes, McGough-Yes, Zimmerman-Absent. 6-Yes, 0-No, 1-Absent. **Motion Carried.**

Elise, Planning Staff, shared planning, zoning and land use Training Opportunities 2019 provided by Michigan Association of Planning. If interested please contact Clerk Street. Discussed the possibility of holding training session here.

Discussion on the Medical Marijuana Zoning Ordinance; Footage for parks in the current Caregiver Marijuana zoning lists one thousand feet. Members recommend footage be five hundred feet zoning list parks under Public Areas instead of Parks. Language addresses complaints from existing business such as odors and signage.

Kelley made **Motion** to hold a Public Hearing within the regular scheduled Fife Lake Area Planning Commission regarding Medical Marijuana Zoning Ordinance Amendment March 12, 2019 beginning 6:30 pm at the Fife Lake Township Hall, 134 Morgan Street, Fife Lake, MI 49633, Forwerck Seconded. All in Favor, **Motion Carried.**

Begin the Planned Development Master Plan and zoning amendments.

The intentions are to amend the Fife Lake Township Zoning Ordinance to create a new Article 11 Planned Development and amend Section 3.1 Districts, 3.8 Schedule of Regulations, 3.9 Land Use Table, 18.2 Uses requiring Site Plan Approval, 21.8 Conditions, Adding various definitions and 21.9 Zoning Fees-Escrow Account. Article 17 should include Public Safety Facilities to permitted uses. We are rezoning the former Camp Pugsley area and surrounding areas to the Planned Development. We will introduce the proposed master plan amendment to the Township Board for their review at their February 28, 2019 meeting, with the recommendation that the Board release the amendment for the public comment period per the MPEA.

Kelley made **Motion** to schedule a public hearing for the regular Planning Commission meeting on March 12, 2019, starting at 6:30, on the proposed Planned Development zoning amendments and rezoning, Lawrence Seconded. All in Favor, **Motion Carried.**

Ingersoll made **Motion** to send the proposed Master Plan amendment to the Township Board for review and release for public comment at the February 28, 2019, Township Board Meeting, Kelley Seconded. All in Favor, **Motion Carried.**

Other Zoning Ordinance amendments; Short Term Rentals, language will be considered from other townships such as Traverse City, Penninsula, Garfield, East Bay, Acme and prior planning research.

Next Month Agenda items should include Public Hearing Agendas.

CITIZEN COMMENTS

We will need name plates for Dave McGough, Marcia Eby, Chrissy Ingersoll and Mary Kelley. Gifford can order them when all name spellings are confirmed.

COMMISSIONER COMMENT

Kelley made **Motion** to Adjourn, Lawrence Seconded, All in Favor, **Motion Carried.** Fife Lake Area Planning Commission February 12, 2019 Adjourned 8:36 pm.

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February 12, 2019, Fife Lake Area Planning Commission Meeting Minutes Prepared by Leigh Gifford, Recording Secretary.

January 29, 2019 Minutes approved with corrections; February 12, 2019 by the Fife Lake Area Planning Commission.