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**FIFE LAKE AREA  
PLANNING COMMISSION  
APPROVED MINUTES  
March 3, 2020**

Eby Call the meeting to Order at 6:30 pm with Pledge of Allegiance.

**ROLL CALL:** Chrissy Ingersoll, Forest Area School Board-Absent, Brenda Wyatt-Fife Lake Township Planner, Mary Kelley-Fife Lake Village Council, Pam Lawrence-Fife Lake Township Planner, Dawn Zimmerman-Fife Lake Township Board Trustee-Absent, David McGough-Fife Lake Village President, Marcia Eby- Fife Lake Village Planner. Five members Present, Quorum Established.

Also Present- Zoning Administrator Debbie Rodriguez and Elise Craft

**Approval of Agenda**

Wyatt made **Motion** to accept the Agenda as presented, Kelley Seconded. All in Favor, **Motion Carried.**

**Approval of Minutes**

Wyatt made **Motion** to approve the February 11, 2020, Fife Lake Area Planning Commission as amended. By changing the spelling of January 14, 2020 correction **Infustra** should be Inphastas. Lawrence Seconded. All in Favor, Kelley abstained, **Motion Carried.**

**Conflict of Interest**-None

**Citizen Comment**-None

**Correspondence**-None

**New Business**

Scott Jozwiak and Scott Knowlton presented a Site Plan for Midwest V, LLC, Property address 6816 Fife Lake Road.

MDOT is working on 131 updates for the site to be able to access off 131. The Site Plan provided by Jozwiak Consulting, included plans for the 16 acre parcel to become divided and the new retail business will be located on a parcel approximately 3.5 acres that will abut both Fife Lake Road and US 131. The proposed use including certificate of survey have been provided. Developers, Midwest V. LLC, would like to get started this spring.

The Board expressed concerns on the driveway.

Rodriguez added a Public Hearing will need to take place, maybe we can invite MDOT to answer road update questions.

Drive way on the corner and other accidents in this area raise concerns to the Board.

Lawrence would rather see another type of business out there.

McGough suggested maybe fast food business.

Supervisor Forwerck asked to hear the complete Site Plan.

Mr. Jozwiak continued with the presentation. Provided Site Plan information to the Board.

Dan Ellis from the Fife Lake Village Market asked the Board to be mindful of possible negative effects from larger stores.

Please research the information diligently before making any decisions.

Kelley made **Motion** to table the Site Plan until the FLAPC's regular scheduled meeting April 14, 2020. 4-Ayes, 1-Naye, **Motion Carried**.

Scott asked for a Special meeting sooner as they are on a time guideline. Also concerned conflict of interest for members effecting the quorum.

Lawrence said we need to be mindful of their guideline, but not rush into any decisions.

McGough made **Motion** to schedule Public Hearing within our regular FLAPC scheduled meeting April 14, 2020, Lawrence Seconded. All in Favor, **Motion Carried**.

Supervisor Forwerck can ask MDOT for their availability on that date.

Nt

ORV Ordinance

Eby provided the Village Ordinance. We need to add something to the Ordinance addressing Snowmobiles.

Issue with snowmobilers riding on the sidewalks.

Maybe by June we can have a Public Hearing with working drafts of the Short Term Rentals, Signage and ORV Ordinances.

## **Old Business**

Short Term Rentals- Attorney Graham updated the Ordinance for the FLAPC to review. Some areas refer to The Township and not the Village will need to be corrected. Section 7 needs rewritten as well. Lawrence will check draft to send back to Attorney for the corrections.

Eby and Lawrence will be working on the Signage Ordinance.

Township should check out Village Noise Ordinance.

FLAPC should plan on moving forward with the draft timeline beginning with May instead of April. Taking the Master Plan off April's Agenda.

Elise's Memo includes Draft time line for 2020 planning.

Check into School community room for May Community Event.

Elise suggested using a 2-3 member committee to work with her on the Master Plan pushing things back a month for January 2021 guideline. If we need to speed things up we can utilize the committee to get workshops in for Master Plan review.

Next we will review the Draft Plan then plan a community input opportunity.

Eby asked if Census would be added to the Master Plan update.

An action plan will be tailored for our Master Plan not cut and paste from other Township documents.

Elise will need to add Eby Chairperson to signature at bottom of plan.

McGough will get with Elise on Email and American Legion contacts.

Information for Elise on Walton Junction Sportsman Club- 231-879-4265, Ridge Runner Snowmobile Club.

Elise took a group picture to send to Rotary, Thank you for the grant.

After reviewing the tentative budget it still works out to approximately \$8,000.00 per Entity. Roll Call Vote for No Changes to the 2019 Budget; Kelley-Absent (as she had to leave by this time), Eby-Yes, Lawrence-Yes, McGough-Yes, Wyatt-Yes, Ingersoll-Absent, Zimmerman-Absent. Carried.

Updates-New Retail Business Site Plan Review. Post Public Hearing during April 14, 2020, FLAPC regular scheduled meeting.

Next Month Agenda Items

Public Hearing during April 14, 2020 FLAPC regular scheduled meeting.

Short Term Rental Draft Ordinance

Sign Ordinance

Noise Ordinance – Township review Village Noise Ordinance.

ORV Ordinance includes snowmobile verbiage

Citizen Comments; See Dan Ellis comments

Commissioner Comments- None

## **Adjournment**

McGough made **Motion** to adjourn, Lawrence Seconded. All in Favor, **Motion Carried**. FLAPC Adjourned at 7:56 pm.

FLAPC March 3, 2020 Meeting Minutes drafted by Leigh Gifford, Recording Secretary.  
January 14, 2020 FLAPC spelling correction, FLAPC Meeting Minutes February 11, 2020 by FLAPC, March 3, 2020.