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**FIFE LAKE TOWNSHIP
BOARD MEETING
APPROVED MINUTES
APRIL 25, 2019**

Roll Call: Supervisor Linda Forwerck,-X, Treasurer Cathy Sorrow-X, Clerk Terry Street-Absent, Trustee Elizabeth Pearson-Absent, Trustee Dawn Zimmerman-X
Quorum Established.

Brad Kluczynski, new Manager for Grand Traverse County Road Commission, GTCRC, will need to leave sooner. He is on the Agenda under New Business a. Forwerck suggested we allow his presentation before reports.

Sorrow made **Motion** to approve the Agenda as amended, Zimmerman Seconded. All in Favor,
Motion Carried.

Forwerck explained the Consent Calendar. Forwerck requested the removal of Bills to be placed on New Business i. Sorrow made **Motion** to approve the Consent Calendar with the removal of Bills Zimmerman Seconded. All in Favor. **Motion Carried.**

Amendment to Agenda New Business a.

Grand Traverse County Road Commissions, Brad Kluczynski, introduced himself as new Manager for the GTCRC. He extended their services as another resource available to Townships.

Commissioner Kluczynski reported on the first phase of the East-West Corridor. The next meeting will be April 30, 2019 at the Hagerty Center in Traverse City. This meeting will consist of learning how it works, Public Commentary, Questions and answers to solutions that will work. See report Attached.

Forwerck asked about the approximate cost of \$1.3 million at todays cost to fix Lakeshore Drive,per Joe and Toby from Grand Traverse County Rural Task Force. A concern is the funding. Grant consideration cut off is in October.

Forwerck asked what part property owners are responsible for during driveway access updates. GTCRC is only responsible for replacing asphalt or gravel unless prior pavement. They may have to pave to level. The Grand-Kal Loop maintenance costs are the county's responsibility.

Reports

County Commissioner- Rob Henschel, Board Chairman reported on equalization. Property value up 8%. Money for road fix, 5.9 mil for 13 years. MERS- 60% funded by State law.

County Committee extended resource for any County matter. Vorwerk commented Fife Lake would like to participate with the County on 2020 Consensus.

Sheriff Department- Deputy Eric Meyers reported on Vans Lane getting utilized more with M-186 being closed. The speed limit is 55 on this road. He has monitored it on bike and may need to suggest a lower speed in this area. He has met more people in the community since utilizing the bike than 5 years in the car.

Deputy Meyers would like to see more 25 mph speed limit signs planted on Lakeshore Drive. Phase II will make Lakeshore busier. Ron Roeloff, Traffic Controller would like to monitor the traffic for proper sign placement.

Request for another battery-operated sign with an extra set of batteries. Cost estimate will come later on agenda.

Forwerck explained why Fife Lake Township owns 1 electronic assist bike and one conventional mountain bike. The first bike was purchased and fitted to Deputy Jason Roelof, since he was Fife Lake Deputy at that time. Deputy Roelof is much taller than Deputy Meyers therefore, a second bike was needed. Deputy Meyers has received good feedback getting to meet the community face to face. Since we have the two bikes Deputy Roelof has signed up to join Deputy Meyers on bikes to help monitor Fife Lake's fourth of July crowd. Stan Patrick, Chamber of Commerce would like to exchange contact information for extra communication. He has a letter requesting extra coverage over the fourth of July. Stan will check last year's schedule and costs. Shouldn't be much different from last year.

Ambulance/Fire/Emergency Planning - Rob Melancon reported the State Inspection passed, the new license has a couple new requirements.

The Fire Brush Units pump fried in January but is back in use.

Squad lettering and stickers are needed. EMS is seeking grant for \$5,000.00 from the Forest Area Federal Credit Union for reserve engine decals. ISU Testing and other repairs have already taken place.

Still waiting on mutual aid agreements from

Deputy Meyers reported on the Police Committee Just gearing up for the Safety Event, August 17, 2019 from noon to 4pm.

FLAUA- Gifford reported F&V attended meeting assuring we can work together to properly complete necessary repairs to their system. Still having issues with Aerators and Valves.

Zoning-Absent

Planning Commission -Pam Lawrence reported members of the FLAPC will meet with Denny Corrado May 6, 2019 at a work shop hosted by Regal Security. Per MTA, this is not considered a meeting that requires posting by the FLAPC.

Next Month Agenda will include Master Plan Amendments, Short Term Rentals and Elise Craft report on Pugsley's Planned Development.

Next FLAPC meeting will be May 14, 2019, 6:30 pm, at the Fife Lake Township Hall.

Civic Center South-Street Absent.

Cemetery Committee

Sorrow reported on Cemetery Committee. Recommends Township raise part time position to \$12 per hour. Sorrow made **Motion** to give Cemetery help \$1 raise, Zimmerman Seconded. Roll Call Vote Finds; Zimmerman-Yes, Forwerck-Yes, Sorrow-Yes. 3-Yes, 2-Absent. **Motion Carried.**

Sorrow brought up discussion on sidewalk and step repairs. Side walk from School to Beacon & Bridge. We need to advertise bids for the construction of steps and sidewalk.

Unmarked graves need attention.

New Business

Brad Kluczynski-New GTCRC Manager- (moved presentation to before reports)

Chamber of Commerce- Stan Patrick requested \$1,000 donation for Chamber of Commerce working capital. Stan will bring back the written request to the May Township meeting.

Chamber also requests the South End Boat Ramp be closed on fourth of July for safety purposes for the fireworks.

Forwerck made **Motion** to work with the Chamber to close the down the South end Boat Ramp Access all day on the fourth of July for fireworks. Sorrow Seconded. All in Favor, **Motion Carried.**

Explore US 131 North Committee will need financial support. Fife Lake Township contribution would cost \$500. Distribution of \$500.00 per unit, Chamber, DDA ,Village and Township totals \$2,000

Sorrow made **Motion** to contribute \$500.00, for the Township distribution to the Annual Explore US 131 North Committee. Zimmerman Seconded. Roll Call Vote Finds; Forwerck-Yes, Sorrow-Yes, Zimmerman-Yes. Street-Absent, Pearson-Absent. 3-Yes, 2-Absent. **Motion Carried.**

Lakeshore Drive cost estimate can be set up for phases of the project plus a multiple year payout option.

Capital Improvement Program draft is in packet. Work needs to be done on doors, doorway covers. Parking lot.

USDA loan balance is at \$45,000.00. Discuss pay off at Budget workshop.

Budget workshop meeting will be separate from regular meeting. This will be set for May 21, (Tuesday), at 4:00 p.m. at the Township Hall.

Planned Development fees for January did not get paid. These will be adjusted in the total bills to be paid.

Resolution needs to be adopted to implement Planned Development fee schedule.

Sorrow made **Motion** to adopt Resolution for Planned Development Fee Schedule, Zimmerman Seconded. Roll Call Vote Finds; Zimmerman-Yes, Forwerck-Yes, Sorrow-Yes, Street-Absent, Pearson-Absent. 3-Yes, 2-Absent, **Motion Carried**.

Traffic signs on Lakeshore Drive=\$6,181 - \$4,780 for additional radar signs, batteries are \$401.00 each. Trail Cam with motion detection capability cost \$439.99 for Fife Lake Deputy Sheriff. Image will be sent to Deputies phone. This will be adjusted in total new bills.

New total for Bills to be paid including Berg Well Drilling, for pipe replacement, at \$45,051.38. **Motion** by Sorrow to ok bills, Seconded by Zimmerman. Roll Call Vote Finds; Sorrow-Yes, Zimmerman-Yes, Forwerck-Yes, Street-Absent, Pearson-Absent. 3-Yes, 2-Absent, **Motion Carried**.

Old Business

2020 Census. Township will participate with county.

Zimmerman reported on Lot 82. Zimmerman and Pearson measured up the 50 foot lot using caution tape for dock preferred location. The tree along the shore line needs to be removed. Zimmerman recommends a professional company do this. Forwerck suggested Charlie Jones, DNR Officer give us his professional input.

Downey's have proof of liability insurance on file with the Fife Lake Township, Steins disagree with this requirement and have not provided documentation of liability insurance to the Township.

May 7, 2019 Election, Accuracy testing on voting equipment is complete and properly posted.

Other Business

Zimmerman reported for Policy Committee and is now looking at Work Ethics. Check with Street on Ethics. Sorrow and Zimmerman will continue to work on policies.

Newsletter deadline is coming up. Please get language to Sorrow. Suggest Deputy Meiers put something about property checks, also Lawrence put something together for Planning.

County Commissioner Henschel reported 40,000 trees were planted all along the South Boardman

River.

Citizen Comment-N/A

Adjournment

Sorrow made **Motion** to Adjourn, Zimmerman Seconded. All in Favor, **Motion Carried**. Fife Lake Township Board Meeting adjourned at 7:43 pm.

Fife Lake Township Board, Draft Minutes, April 25, 2019, prepared by Leigh Gifford, Recording Secretary. Approved by the Fife Lake Township Board, May 23, 2019.