

FIFE LAKE TOWNSHIP

134 Morgan Street – P.O. Box 87 Fife Lake, Michigan 49633

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APPLICATION FOR LAND USE PERMIT [page 1 of 2]

[WARNING: THIS FORM IS NOT A LAND USE PERMIT]

Property Owner: _____ Phone: (____) - _____ - _____
Last Name First Name

Owner Address: _____
Street # or P.O. Box City State Zip

Project Address: _____, MICHIGAN 49633
Street # / Street Name City State Zip

PARCEL ID # _____ Are property lines and building site staked? YES NO

Owner Email: _____ [Circle One]

IF USING A CONTRACTOR PLEASE COMPLETE THIS SECTION

Contractor Information: _____ / _____
[Company Name] [Individual Name]

Contractor Address: _____
Street # or P.O. Box City State Zip

Contractor Phone: (____) - _____ - _____ Email: _____

SITE PLAN: All applications must be accompanied by a (legible) site plan drawn to scale on a separate sheet of paper at least 8-1/2" X 11-1/2" in size that demonstrates the lot size, location and size of all improvements (existing and proposed) with setbacks from the property lines showing roadways and any known easements and in accordance with all other site plan requirements of the Fife Lake Township Zoning Ordinance. The Zoning Administrator may require that a registered survey accompany this application in order to ensure compliance with any Fife Lake Township Ordinance.

Minimum Requirements for a Site Plan [Residential / Residential Accessory Use]

Site Plan Checklist

- Show length(s) of all parcel lines
- Show all known easements
- Show sizes of all existing and proposed structures (mark accordingly on site plan)
- Show setbacks to all existing and proposed structures from nearest property line(s)
- Show distances from all existing and proposed structures to all bodies of water (lake, river or stream)
- Show elevation drawings (N/S/E/W) as appropriate to demonstrate compliance with maximum height requirements

[*] Is the project address / property located within 500' (five hundred) feet of a water body? YES NO
[Circle One]

[*] If your project address / property is located within 500' (five hundred) feet of a body of water you are required to obtain a soil erosion permit from Kalkaska County.

Parcel # office use only

APPLICATION FOR LAND USE PERMIT [PAGE 2 OF 2]

PROJECT DESCRIPTION *(check all that apply)*

_____ Residential / Dwelling	_____ New Comm. Construction	_____ Deck
_____ Residential Addition	_____ Comm. Addition	_____ Change of Use
_____ Residential Accessory Bldg.	_____ Comm. Accessory Bldg.	_____ Other

If **'other'**, please describe: _____

Please describe (**in detail**) the proposed **'use'** of the building, structure and/or land as applicable: **[do not leave blank]**

AFFIDAVIT: *I agree the statements and representations made herein and attached to this application are true and if found not to be true, any zoning (Land Use) permit that may be issued may be void. Further, I agree to comply with any conditions and regulations provided with any permit that may be issued. Further, I agree that the permit that may be issued is with the understanding all applicable sections of the Fife Lake Township Zoning Ordinance will be complied with. Further, I agree to notify the Zoning Administrator of Fife Lake Township for inspection before the start of construction and when locations of proposed uses are marked on the ground. **Further, I agree to give permission for officials of Fife Lake Township, the County, and the State of Michigan to enter the property subject to this permit application for purposes of inspection.** Finally, I understand this is a [Land Use Permit] application, (not a permit), and that a Land Use Permit, if issued, conveys only land use rights and does not include any representation or conveyance of rights in any other statute, building code, deed restriction or other property rights.*

Signed: _____ Date: _____

- I am the owner
- I am the **'agent'** of the owner**

[]** If an agent of the owner, please provide a signed agency relationship form.

Do Not Write Below This Line – For Administrative Use Only

Assigned Land Use Permit # _____

Date Application Received: ___/___/_____

Fee: \$ _____ How Paid: Cash Check # _____ Receipt # _____

Notes: