

Fife Lake Area Joint Planning Commission (FLAJPC) Minutes

January 25, 2021

FLAJPC meeting called to order at 6:33 pm

Pledge of Allegiance:

Roll Call: McGough, Lawrence, Zimmerman, Eby, Wyatt, Kelley, and Ingersoll

Johnson FLAJPC recording Secretary.

Approval of agenda: Motion by McGough to approve the agenda as amended seconded by Kelley, motion carried with all ayes.

Approval of the minutes: Lawrence made a motion to approve the minutes as amended amendments include change recoding to recording, change Thursday to Tuesday, Change McInnis to Linda Anderson LLC, change In progress to in progress. Seconded by Zimmerman, motion carries with all ayes.

Conflict of interest: none

Citizen Comment: None

Correspondence: None

New Business:

- A. Adult use of Cannabis: Phil Caulolias presented on the positive's and negative's form changing from medical to recreational Cannabis in your jurisdiction. Several questions about fund appropriation and reasoning this is on the agenda were asked. More discussion on funds and part of the decision-making process. The township will make the final decision on this change.**
- B. Ann Allen: Special use changes: Allen owns property at 131 Harrington Drive, she is wondering about changing her property to residential or acquiring special land use permits. This will have to be sent to the Township Zoning Administrator and may be addressed by the board at a later date.**
- C. Meeting Schedule: to be approved at next month's meeting.**

D. Yearly Budget: McGough made a motion to approve the budget as amended seconded by Zimmerman; roll call Wyatt-y, McGough-y, Kelley-y, Ingersoll-y, Lawrence-y, Eby-y, motion carries with all ayes.

E. Annual report (tabled)

F. Lawrence Resignation: Board discussed how much she will be missed: McGough made a motion to accept Lawrence's resignation, seconded by Zimmerman motion carries all ayes.

G. By-Law changes: Kelley moved to change the by laws to read the meetings will be held the last Tuesday of the month, seconded by McGough; Roll call: Zimmerman-y, McGough-y, Lawrence-y, Kelley-y, Wyatt-y, Ingersoll-y, Eby-y, motion carries with all ayes.

Old Business

a. Ellis site plan: Andy said that the planning commission should approve the site plan. Motion by Wyatt to approve the Ellis site plan, seconded by McGough motion carries with all ayes. McGough made a motion to waive the fee for a new sign permit, seconded by Wyatt: Roll call; Lawrence-y, Zimmerman-n, Kelley-y, Wyatt-y, McGough-y, Ingersoll-y, Eby-n motion carries.

b. Master Plan: Andy will begin working on this after site plan reviews are completed.

c. Signage Ordinance in progress

d. Pugsley Fife Lake township supervisor Street gave an update on issues at Pugsley and new plans.

Updates none

Next month agenda items: Marcia marked these items down

Citizens Comments: Dan Ellis talked about the Marijuana and was talking about cost versus expense and the studies that should be done on this.

Commissioner Comments: Eby wants packets sent out by Thursday. Johnson will get packets sent out on Thursday's before the meeting

Adjournment: Lawrence made a motion to adjourn the meeting, supported by Kelley.

Meeting was adjourned at 8:10pm.

Respectfully Submitted

Tessa Johnson Village Clerk and FLAJPC recording secretary.

Fife Lake Area Joint Planning Commission (FLAJPC) Minutes

February 25, 2021

FLAJPC meeting called to order at 6:31 pm

Pledge of Allegiance:

Roll Call: McGough, Scott, Zimmerman, Eby, Wyatt, Kelley, and Ingersoll

Johnson FLAJPC recording Secretary.

Approval of agenda: Motion by Kelley to approve the agenda as amended seconded by Wyatt, motion carried with all ayes.

Andy From William's and Works: Andy gave an update on the master and rec plan. He also talked about a survey that would be sent out to the community. The planning commission will be sent the link next week. This will be brought to next meeting.

Approval of the minutes: Wyatt made a motion to approve the minutes. Seconded by Kelley, motion carries with all ayes.

Conflict of interest: none

Citizen Comment: None

Correspondence: None

New Business:

- A. New Trustee Amanda Scott: Introduced herself to the commission and shared her background.**
- B. Election of Officer's**
McGough nominated Eby to be Chair, supported by Wyatt. Motion carries with all ayes.
Wyatt Nominated McGough to be Vice Chair, supported by Ingersoll. Motion carries with all ayes.

Wyatt nominates Kelley to be Secretary, supported by Ingersoll. Motion carries with all ayes

C. Meeting Schedule:

D. Annual report will be presented to both boards.

E. Williams and works invoices: Motion by Kelley, supported by McGough to pay Williams and Works invoices: Role call Kelley y, McGough y, Zimmerman y, Wyatt y, Ingersoll y, Scott y, Eby y. Motion carries with all ayes

Old Business

a. Signage Ordinance in progress

b. Pugsley: site plan review for parking lot striking

Updates Ingersoll updated the board on the Elementary school. There will be updates made to the area making drop-off and pick-up much more efficient. Also, the South Boardman school was sold to 22 to none an veteran organization. They will be taking donations soon.

Next month agenda items: Marcia marked these items down

Citizens Comments: None

Commissioner Comments: McGough and Eby welcomed Scott

Adjournment: Wyatt made a motion to adjourn the meeting, supported by Kelley.

Meeting was adjourned at 7:19 pm.

Respectfully Submitted

Tessa Johnson Village Clerk and FLAJPC recording secretary.

Fife Lake Area Joint Planning Commission (FLAJPC) Minutes

March 30, 2021

FLAJPC meeting called to order at 6:30 pm

Pledge of Allegiance:

Roll Call: McGough, Scott, Zimmerman, Eby, Kelley, and Ingersoll

Johnson FLAJPC recording Secretary.

Approval of agenda: Motion by Ingersoll to approve the agenda as amended seconded by McGough, motion carried with all ayes.

Approval of the minutes: Ingersoll made a motion to approve the minutes. Seconded by Zimmerman, motion carries with all ayes.

Conflict of interest: none

Citizen Comment: Gerrienne Street Fife Lake Township supervisor: Wyatt resigned from planning, and Charlie Jones was approved by the township board to take her place.

Correspondence: None

New Business:

- A. Mark McGee discussed a marijuana facility within the village of Fife Lake. This will be sent to the village board for review.**
- B. Wyatt Resignation: Motion by Ingersoll to accept Wyatt's Resignation**
- C. Jack Miers Assistant zoning administrator for the township, discussed short term rentals. This will be looked at after masterplan and recreation plan are finished. Jack also talked about the importance of the rec plan for grant opportunities.**
- D. Special land use permit: A new permit will have to be obtained and a public hearing set. Property owner would like to put a single unit motel in building next to Gordy's bar the public hearing will be done at a later date.**

E. Williams and Works bill: motion by McGough seconded by Scott to pay the Williams and Works bill of \$2844. Role call Scott y, McGough y, Zimmerman y, Ingersoll y, Kelley y, .

F. Williams and works: Andy stated that the survey was ready to be sent to the public. It will be put on several different outlet. The results will be presented at the next meeting.

Old Business

a. Signage Ordinance in progress

b. Pugsley: may be being sold

Updates none

Next month agenda items: none

Citizens Comments: Gerrienne Street thanked Andy for working with Jack on Rec Plan

Commissioner Comments:

Adjournment: McGough made a motion to adjourn the meeting, supported by Scott.

Meeting was adjourned at 7:53 pm.

Respectfully Submitted

Tessa Johnson Village Clerk and FLAJPC recording secretary.

Fife Lake Area Joint Planning Commission (FLAJPC) Minutes

April 27, 2021

FLAJPC meeting called to order at 6:32 pm

Pledge of Allegiance:

Roll Call: McGough, Scott, Zimmerman, Eby, Kelley, Jones and Ingersoll

Approval of agenda: Motion by Kelley to approve the agenda as amended seconded by McGough, motion carried with all ayes.

Approval of the minutes: no minutes available

Conflict of interest: none

New Planner Charlie Jones Introduced himself to the board.

Citizen Comment: none

Correspondence: None

New Business:

- A. Survey Results: Whitney shared the results from the survey with the board. The results will be reflected in the master and recreation plan.**
- B. Township zoning Administrator: Bob introduced himself to the board.**
- C. Allen site plan review application: Motion by Scott to accept the site review application and to set a public hearing for May 25th, seconded by Kelley. Motion carries with all ayes.**
- D. Storage unit special land use permit: Motion by Scott, seconded by McGough to accept the storage unit special site plan review application. Motion carries with all ayes..**

Old Business

- a. Signage Ordinance in progress**
- b. Pugsley: none**

Updates none

Next month agenda items: add public hearings to agenda

Citizens Comments: Bob zoning administrator thanked the planning commission board.

Commissioner Comments:

Adjournment: Scott made a motion to adjourn the meeting, supported by Zimmerman.

Meeting was adjourned at 8:10 pm.

Respectfully Submitted

Tessa Johnson Village Clerk and FLAJPC recording secretary.

Fife Lake Area Planning Commission (FLAPC) Minutes

May 25, 2021

FLAPC meeting called to order at 6:31 pm

Pledge of Allegiance:

Roll Call: McGough, Scott, Zimmerman, Eby, Absent Kelley and Ingersoll

Approval of agenda: Motion by McGough to approve the agenda as amended seconded by Zimmerman, motion carried with all ayes.

Approval of the minutes: Motion by McGough to approve the minutes as amended, seconded by Zimmerman, motion carries with all ayes.

Bills Motion by Zimmerman to approve the bills as presented, seconded by McGough. Role call: McGough y, Zimmerman y, Eby y, Scott y. Motion carries

Conflict of interest: none

Citizen Comment: Cindy Epler asks commission to waver new survey requirements for site plan review. Motion by Scott to wave the survey requirements for the site plan, seconded by McGough. Role Call: McGough y, Zimmerman y, Eby y, Scott y, motion carries.

Correspondence: none

New Business:

Allen property: Motion by Scott to approve site plan as presented, seconded by Zimmerman. Role Call McGough y, Zimmerman y, Eby y, Scott y, motion carries

Storage Units: Motion by McGough to approve site plan with compromise on buffer with residence and landowners, seconded by Scott. Role call McGough y, Zimmerman y, Eby y, Scott y. motion carries. Motion by Zimmerman to approve the special use permit as

presented, seconded by McGough. Role call: McGough y, Zimmerman y, Eby y, Scott y.
Motion carries

Old Business:

- a. Master/Rec plan: the draft rec plan was presented, will be gone over by commission members
- b. Pugsley: none

Updates none

Next month agenda items:

Citizens Comments: none

Commissioner Comments:

Adjournment: Scott made a motion to adjourn the meeting, supported by Zimmerman.

Meeting was adjourned at 8:10 pm.

Respectfully Submitted

Tessa Johnson Village Clerk and FLAPC recording secretary.