

**FIFE LAKE TOWNSHIP**

**Fife Lake Township Hall, 134 Morgan Street, Fife Lake, MI 49633  
231-879-3963 Phone / 231-879-3146 Fax**

**Regular Meeting**  
**APPROVED MINUTES**  
**Thursday, July 22, 2021, 6:00 p.m.**

MEETING HELD IN PERSON AND VIA ZOOM  
VIA VIDEO AND TELEPHONIC CONFERENCE  
PURSUANT TO PUBLIC ACT 228 OF 2020, DUE TO COVID-19 PANDEMIC

**CALL TO ORDER:**

Supervisor Gerianne Street called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

**ROLL CALL:** Supervisor Street called Roll.

**Present:**

Supervisor Gerianne Street  
Clerk Leigh Gifford  
Treasurer Cathy Sorrow  
Trustee Dawn Zimmerman

A quorum was established.

**Absent:** Trustee Nicole Gibson

**Others in Attendance / Guests:**

Recording Secretary, Kay Held

**APPROVAL OF AGENDA:**

**Amendments:**

New Business:

Add New Planning Commissioner Member (g)  
Move Access Verbiage to (b)  
Move Assessor Contract to (h)

Other Business – Add: Short-term Rental

**Board Action:**

Ms. Sorrow made a motion to approve the Agenda as amended. Ms. Zimmerman seconded the motion.

ROLL CALL VOTE: Gifford-Y, Sorrow-Y, Street-Y, Zimmerman-Y. 4-Yes, 0-No. Motion carried.

**CONFLICT OF INTEREST:** None.

**CONSENT CALENDAR:** Clerk Gifford read the purpose of the Consent Calendar to include:

Fife Lake Township Minutes of June 24, 2021, Fife Lake Township Special Meeting Minutes of June 15, 2021, Financial Report, Transfers and Bills to be Paid.

Amendment to Minutes of June 24, 2021:

-Page 1, under Consent Calendar: Correct spelling of Emily “Escajeda” from “Escajedo.”

-Page 4, under Fife Lake Village section, last paragraph: where it reads “The Village is responsible for the light.....”, it should read “The Village is not responsible for the light.....”.

-Page 5, under Civic Center South, first line: where it reads "Ms. Street reported she has been working with the new group Planning to Play....", change it to read "Ms. Street reported the Civic Center South group has been working with the new group Planning to Play....".

-Page 6, under Birch Street Access, 2<sup>nd</sup> paragraph: where it reads "Ms. Zimmerman reported that two years ago she and a former Board member visited....." correct it to read ".....she and a former Trustee visited....."

An Amended version will be submitted by Recording Secretary to the Clerk for redistribution to the Board and posting to the website.

Ms. Street reported that on the Bills to be Paid report, the Fife Lake Chamber of Commerce Fourth of July expense was for Police, not Fireworks. Additionally, the MTA entry read "Annual Dues" and should have read "and Education". She received a revised version from Emily Escajeda this afternoon. No amounts differed; the titling was corrected.

**Board Action:**

Ms. Sorrow made a motion to approve the Consent Calendar as amended. Ms. Street seconded the motion.  
ROLL CALL VOTE: Gifford-Y, Street-Y, Zimmerman-Y, Sorrow-Y. 4-Yes, 0-No. Motion carried.

**CORRESPONDENCE:**

Clerk Gifford reported she received a call from Ms. Virginia Marrow, representing the Class of 1957. They have collected funds for their class reunions; however, are not planning to hold any. The Class would like to donate those monies to the Fire Department and a couple of others. Ms. Gifford connected her with Chief Scott Tinker who has spoken with her. He was present at this evening's meeting and stated he will be following up with her tomorrow to confirm arrangements.

**CITIZEN COMMENT:**

Ms. Deb Newell, 8927 Wil-Pet Road, Fife Lake, MI 49633

Ms. Newell stated she posted on the Fife Lake Community Connections asking how many people would like to see a map posted at the main beach and the two boat launches of all the public accesses.

She received a total of 108 replies, with comments. She provided a packet with the citizen feedback, topical map information, and photographs of access sites with suggestions for possible map signage. It is her hope that a committee might be formed to consider this idea. She is planning to provide the same information to Fife Lake Village.

Ms. Amanda Scott, 11380 Phillips Street, Fife Lake, MI 49633

Ms. Scott presented Walton Junction concerns, stating there are now three structures built on the property and seven campers being used as dwellings. She believes they are clearly in violation of the Zoning Ordinance, even if they claim they are using the property for storage. She read aloud a portion of the ordinance stating "when permitted within a zoning district, RV units; i.e., (did not list them specifically), may be used as primary temporary housing on a non-commercial, non-rental basis not to exceed 30 days. However, a permit must be obtained by a Zoning Administrator." She stated there is a separate ordinance for storage; however, they would still be in violation because they have seven campers and would only be allowed two, which are required to be registered with the township and are not to be visible from the road.

She reiterated hers and the neighborhood's concern stating there are 10-15 cars in and out of the property daily, with clear drug use onsite as she has found needles in the road. This is a very frustrating and emotional issue as there are children in the area riding their bikes. She loves the neighborhood but doesn't feel like she can sit on her back deck because of the activity going on. She has contacted police multiple times. She asked the Board to place this issue on the Agenda so residents can get updates on what is being done about this situation.

Mrs. Sue Sensenbaugh-Padgett, 8995 Oak Street, Fife Lake, MI 49633

Mrs. Sensenbaugh-Padgett expressed her frustrations about the Walton Junction issue stating it has been 3-1/2 years since this issue began and she believes the ball keeps getting dropped again and again through new personnel. She was told the lot was cleared. It was not; a tent was merely moved to the back. Children are now living there.

Last month our Zoning Administrator stated landowners have the right to live on their land. No one has the right to break the law. Right now, they are being allowed to break the law every single day that they continue to live there. She is extremely frustrated.

She has changed her route in and out of her neighborhood, going three miles out of her way in order to not pass these people. This situation has escalated her husband's PTSD; he will not leave the house because he is certain someone will come down to the house.

In the evenings there are people sitting in the cul de sac at the end of their driveway for 30+ minutes, more than likely doing the drugs they just purchased across from her home. It is unacceptable that the Grand Traverse County law enforcement drug unit has to continue to be called out to her neighborhood. In her emotional plea, she stated she is beyond frustrated by this entire situation, and also very frustrated that the Zoning Administrator is not at this evening's meeting.

**GUESTS:** None.

**REPORTS:**

**County Commissioner – Mr. Rob Henschell:**

Absent - No report.

**Sheriff Department – Deputy Derick Reed:**

Deputy Reed reported he is currently working on a Stolen Vehicle case, Larceny of Tools. He has investigated one CSC, two Leaving the Scene of an Accident incidents, one Accident Involving Injury, and one Weapons Offense. Additional activity includes two Probation Violations, two Warrant Arrests, one PPO Violation, two Traffic Accident Crashes, one Traffic Violation Issue, two Citations Issued, 29 Traffic Stops, one Ordinance Violation, 10 Assists, three 911 Hang Ups, three Suspicious Complaints and three Liquor Inspections.

The Sheriff's office has also investigated other complaints in Fife Lake which include Operating a Motor Vehicle While Impaired, Domestic Assault, three Traffic Accidents, one Personal Injury Accident, two Suspicious Complaints, four Assists, two Sergeant Referrals and one Disorderly.

**Ambulance/Fire/Emergency Planning – Ms. Nicole Gibson, Chief Scott Tinker.**

Ms. Nicole Gibson:

Absent – No Ambulance Report

Chief Scott Tinker reported:

It was a busy June. There were nine total runs for the first quarter of 2021 and 40 runs for the second quarter.

6/5/21: Fife Lake Township (FLT), seven personnel responded and six hours on a wild land fire. They were assisted by Manton, Paradise, Baldwin, and the DNR.

6/6/21: Wild land fire; put out hot spots around plow line DNR had put there. Time onsite was 90 minutes. If response time had not been as quick, the fire would have made it to Cedar Creek Road. Response time here was imperative. Seven personnel responded.

6/9/21: Springfield Township, electrical pole which caused a wild land fire. Four personnel responded; 90 minutes onsite.

6/9/21: False alarm at school. Summit Fire does the testing for their fire alarm. That was the 5<sup>th</sup> alarm that no contact was involved with Grand Traverse Central. Essentially, they were dispatched to a fire alarm that was being tested which has now cost over \$1,300 in personnel for false alarm.

He will be going to next authority board meeting to request to write a Nuisance Ordinance to start billing Summit Fire directly. This should be brought up at the next FLT meeting because it needs to go through the Township to get the Ordinance into place. He will be doing the same thing with Springfield Township.

6/10/21: Dispatched to a Motor Vehicle Accident (MVA) in FLT. Cancelled by law enforcement. Five personnel responded.

6/12/21: Dispatched to an MVA in FLT. Five personnel responded; 90 minutes onsite at the roundabout.

6/14/21: Dispatched to assist Garfield in a wild land fire. Six personnel responded. Cancelled enroute.

6/16/21: Dispatched to assist Garfield on an MVA. Five personnel responded. No injuries. Cancelled enroute.

6/17/21: Dispatched to an illegal burn where they have been dispatched five times now. This apparently has to do with dispute between neighbors. This was a burn barrel fire, which is again the Ordinance. He will request an ordinance for illegal burns, consistent with the ordinance in place with FLT and the Village. This has cost \$2,300 alone just due to this individual and is currently not billable. With an ordinance in place, he will be able to bill the individual involved.

6/18/21: Dispatched to an MVA in Kalkaska on Shippy Road. It was technically in Springfield Township; Boardman Township got the initial call. They cleared it and the Department was called out to do traffic control for 3 hours and 40 minutes during the investigation. Three personnel responded.

At the same time, they were dispatched to an MVA to assist Boardman Township; cancelled enroute. Three personnel responded.

The last call was EMS lift assist; dispatched to help EMS put an individual back up in bed. Two personnel responded.

Regarding the Capital Outlay Program:

Springfield is done and verbiage approved on their end. The recommendation was to do a five-year plan, not a 10-year (as Chief Tinker planned) due to the Headley Amendment. He will approach his proposal with a five-year plan.

He reiterated the biggest issue is the new tanker that is required. This is the last year for the current tanker; it is 20 years old and needs to be taken out of service. They are supposed to be replaced every 20 years. Additionally, improvements on equipment are need.

His staff seeks out donations and has received two chain saws and a ventilation saw from Union Township. Lowes, Home Depot and Menards donated equipment to build new lockers and air dryers for their gear.

They need capital funding for outfitting a firefighter (wild land gear, helmets, goggles, fire gear, boots, etc.), it is approximately \$6,000 per firefighter, excluding air packs. Their bottles are up after next year; they will need to replace 25 cylinders for air packs at a cost of approximately \$30,000. He has been writing grants and is finding larger grant requests may not be given as much consideration as the smaller ones, particularly due to Covid. Successful grants have been smaller. They have gotten flash lights and smaller items. He emphasized we need to prepare now for the capital items or they will not have enough money to operate.

He is asking to get his Capital Outlay proposal on the ballot this year. It is estimated for \$63,472 per 1 mil. This equates to \$1 per \$1,000 owed on a home.

July 31 is the Springfield Recreation Parks Pig Roast – 1<sup>st</sup> Responder Pig Roast. 50% of the donations go to the Fife Lake Emergency Services Authority. This is the 3<sup>rd</sup> year for the event, which was unable to be held last year due to Covid. Fire trucks and personnel will be there. The event is from Noon-5pm. He thanked Ms. Tammy Budrow for organizing the event.

Fife Lake Township and the Village of Fife Lake are receiving relief funds through the CARE Act, and part of those monies can be used for emergency services.

He is asking for consideration of funds for emergency services in Fife Lake and Springfield Townships, specifically for the volunteers who have worked dutifully through Covid. His ask is \$1,000 per member from each township. Collectively, they have worked 480 hours this past month with runs and training; last month the average payment per firefighter was \$130 (they are paid by the run).

Additionally, the garage doors are in very poor condition. He was almost hit by a roller wheel. He would like to have them examined and repaired. The safety sensors do not work and need to be replaced. They need new garage door openers too. He will provide specific information to Clerk Gifford of what he needs. She will facilitate inspection and repair.

**Fife Lake Village – Mr. David McGough:**

President McGough reported at their Monday meeting Public Hearing on whether to allow a dispensary on the northeast property by the roundabout. It is being discussed with their attorney. There is no resolution at this time; it may be a month delay. There may be a possible land split for dispensary and fast food operation.

There are now three cross walks in the Village to slow traffic, with good results so far. They approved tower work on the historical fire barn. The DPW Assistant received a raise. They hauled in six loads of sand for the public beach.

Supervisor Street thanked the Village for cutting down a tree.

**Fife Lake Area Utility Authority (FLAUA) – Ms. Leigh Gifford:**

Ms. Leigh Gifford (FLAUA Secretary) reported:

The last meeting was held July 21. The Treasurer reported finances are on track with the budget and in good shape. A mailing was sent out to residents of the system regarding items that are and are not allowed to go into the septic system. There has been a big problem with prohibited items being flushed into the sewer; this can damage the system and cleaning it out is an exorbitant cost. There are no rate increases expected at this time. The Van's Lane lawsuit is still in progress; the site is now tied in to the system. It was the last site to be tied in.

**Zoning Administrator – Mr. Robert Hall:**

In his absence, Supervisor Street discussed a report provided by ZA Hall. He provided an overview of applicants and uses he had this month. He included some information on short-term rentals and has been responding to inquiries on these. There have been no requests for variances or interpretations. One Temporary Activity Permit was denied.

The land division issue brought up at last month's meeting has been resolved, pending application form from the property owner that will divide the property as close to 50% as possible while maintaining the spirit and intent of the Ordinance.

She also reported that Mr. Hall visited the Walton Junction site again and advised the individuals there they cannot stay there. They told him they have no other place to go. Mr. Hall will be getting FLT attorney David Eberle involved.

**Fife Lake Area Joint Planning Commission (FLAJPC) – Ms. Dawn Zimmerman:**

A meeting was held on June 29 with a Public Hearing for 7579 Fife Lake, LLC Site Plan. It was reviewed, and that parcel is in the commercial district for a marihuana grow facility. It was determined that the site plan is consistent with the Township Zoning Ordinance and the Township Master Plan. It was passed unanimously. The review for a joint recreation plan is ongoing. The next meeting is July 27.

**Civic Center South – Ms. Gerianne Street**

Ms. Street reported she did not attend the last meeting and has not yet received the Minutes.

**Lake Shore Drive – Messrs. Mike Kattreh and Greg Sova**

Mr. Mike Kattreh, Blanchard, MI (Via Zoom):

Mr. Kattreh reported that Supervisor Street arranged for and he had a meeting with Mr. Wayne Schoonover and Mr. Brad Kluczynski of the Grand Traverse County Road Commission.

He hopes to get on the next Agenda of the Road Commission or meet with the Road Commission Chairman and Vice Chair prior to the meeting. He stated that Supervisor Street indicated there is a possibility of the Township setting aside up to \$25-30,000, if Board approved, if primary road consideration is not successful. They also discussed that Rescue Act monies can be used for roads as well. He hopes to have another meeting next month with other Road Commission staff.

Ms. Street stated Mr. Kattreh worked with Mr. Tom Hempsted and Mr. Terry Street on getting the boat launch picnic table, bench and bike rack in. Village President McGough also assisted.

**NEW BUSINESS:**

Proposed Marihuana Zoning Ordinance Discussion:

Attorney David Eberle, 161 Ottawa Ave., N.W., Grand Rapids, MI 49503 (via Zoom)

Mr. Eberle explained to the Board the Zoning Ordinance is currently in draft version; it will eventually go to the Fife Lake Area Joint Planning Commission (FLAJPC) and to the Fife Lake Township (FLT) Board. He outlined the following:

The only Zoning Ordinance regarding marihuana was passed in 2019 and has not yet been incorporated into the master pdf document; it is on the website. The document being referred to in this discussion incorporate changes, deletions, and additions.

Section 1: Deleting an old definition that was put in place under the 2019 Ordinance.

Section 2: Deleting an old definition.

Section 3:

M Definitions: Restated all of the M definitions and added the marihuana ones.

Additions: Page 2 Marihuana establishments:

Marihuana Establishment, Marihuana Facility, Medical Marihuana Grower, Medical Marihuana Processor, Medical Marihuana Provisioning Center, Medical Marihuana Safety Compliance Facility, Medical Marihuana Secure Transporter, and Medical Marihuana.

Trustee Zimmerman indicated this first section is not in the current Zoning book (2019); Mr. Eberle will forward that to her. He stated he also did some housekeeping in the Amendments. He will add headings when he edits. All sections modified will be indicated.

Section 4: Section 4: Deleting old definitions.

Section 5:

R definitions: added Recreational Marihuana Grower, Marihuana Grower Processor, Marihuana Grower Retailer, Marihuana Grower Safety Compliance Facility and Marihuana Grower Secure Transporter.

Section 6: Deleting an old definition.

Section 7: 3.7 and 3.9. Deleting reference to and summary table of land uses.

The zoning map in section 7, 3.2 – the map remains; however, the table in 3.9 remains.

Section 8: Enaction of Section 4.54

He was very specific in stating what types of establishments are prohibited and discussion about restriction of events. This has been previously discussed at Marihuana Committee meetings. He will add information for clarity.

Section 9: District summary is deleted in all sections.

Section 14: Amendment of Section 9.2; Permitted Uses.

Added Medical Marihuana, Medical Marihuana Processor, Medical Marihuana Provisioning Center, Recreational Marihuana Growers Any Class, Recreational Marihuana Processor, Recreational Marihuana Retailer, Recreational Marihuana Safety Compliance Facility, and Recreational Marihuana Secure Transporter.

He did not add Medical Marihuana Secured Transporter or Medical Marihuana Testing Facilities; only permitting types of Medical Marihuana facilities licensed by the Township as previously stated. There was Board discussion about Medical Marihuana Transporters and the Board believes this is acceptable. Mr. Eberle will add that back into the verbiage as well as Medical Marihuana Safety Compliance Facility.

These are Permitted Uses, not Land Use subject to Article 18, and must meet the requirements listed and are subject to Article 18 Site Plan Review. There is no mention of Site Plan Review here because it is addressed in Article 18. He encouraged discussion regarding the requirements listed under each one; he can add/delete/change information as needed. He suggested Mr. Denny Curado should also review the Odor Requirements. Ms. Street will contact him prior to the Planning Commission meeting.

Regarding Item U in this section: "Sexually Oriented Business, Subject to Section 4.35": the Board verified this requires a Special Land Use Permit.

Section 15: Deleting District Summary.

Section 16: Added marihuana businesses in Industrial Districts.

Section 17: Deleting District Summary. There was discussion whether there are limitations in PUDs. There was Board consensus to have the same inclusions as in the other sections.

Ms. Zimmerman indicated this verbiage was also not in the Zoning books; he will forward her this information for the Planners.

Re: Buffering (the distance between certain types of uses, other businesses). He will use the State's 1,000' requirement for Medical and Recreational per Board consensus.

Sections 19-22: Boilerplate changes that are in all of the Ordinances.

Attorney Eberle will make the discussed changes and liaise with Mr. Hall to ensure everyone is working off of the same, most current versions. He will send a revised copy of the draft Ordinance to Supervisor Street. This will include a Resolution to be adopted by the FLAJPC following their Public Hearing that they will need to submit to FLT Board for consideration.

**Signage for Boat Launch:**

Ms. Street indicated the boat launch signs are severely deteriorating. She distributed photographs of sample signs from Kirby. They have a 50-year warranty life, and are of better quality and more professional than what we've had in the past. The proposed new signs are streamlined in presentation, offer uniformity across the board, can offer versatile information and will serve the public better. There was Board review and discussion.

Supervisor Street will reference suggested information in the packet Ms. Deb Newell presented to the Board. Ms. Newell indicated there is a community member who may be willing to split the cost of the signs.

**Board Action:**

Ms. Street made a motion to order new signage from Kirby for the boat launch. This would be the Super Saver large horizontal Message Center sign for \$772.85 and the boat launch sign for \$285 (plus shipping). Ms. Sorrow seconded the motion.

ROLL CALL VOTE: Gifford-Y, Sorrow-Y, Street-Y, Zimmerman-Y. 4-Yes. 0-No. Motion carried.

**Sparling Road:**

Ms. Street stated when she met with the Grand Traverse County Road Commission to discuss Lake Shore Drive, Mr. Brad Kluczynski stated Sparling Road was never a County road. However, she stated the Lake Shore Drive Committee researched this and found that it is, indeed, marked as a County road in several places on the Road Commission's website. She will be meeting with the residents of Sparling Road to get the history from them and return to the Road Commission. The residents have been taking care of the road themselves for 21 years.

**Access Ordinance Verbiage:**

At the Township's request, FLT attorney David Eberle provided suggested verbiage for amending the Fife Lake Township Lake Access and Mooring Ordinance. This was distributed to the Board in advance of and read aloud during the meeting. The information can be found in the David Eberle/Bloom Sluggett letter of 7-14-21, page 2, #1-4. Board discussion followed.

In short, it addresses installation of fences and signage, prohibits removal of survey markers, clarifies what members of the public can do within a road end, and grants the Township authority to remove unauthorized items from road ends. There is also a provision for the Township to grant licensure to others to maintain certain items. A more detailed explanation can be found in the Ordinance if approved.

**Board Action:**

Ms. Street made a motion to make an Amendment to our current Fife Lake Township Lake Access and Mooring Ordinance to include the four points as recommended by FLT attorney David Eberle in his correspondence dated 7/14/21 (page 2, #1-4). Ms. Sorrow seconded the motion.

ROLL CALL VOTE: Gifford-Y, Street-Y, Zimmerman-Y, Sorrow-Y. 4-Yes. 0-No. Motion carried.

Attorney Eberle will revise the Amendment for our August meeting for approval.

**Election/Ballot Proposal Request for Fire Millage:**

As previously discussed during the Fire Chief's report, we need to decide whether to hold an election for the Fire Millage Proposal. A copy of the five-year proposal was distributed in the meeting packet. Its verbiage is the same as Springfield Township's, with the exception of the numbers.

Ms. Street inquired of Grand Traverse County Clerk Bonnie Scheele whether we can do a joint election with Springfield to save costs, and she indicated that is possible particularly in that both townships share the same fire department. The

election would need to be held at Fife Lake Township due to higher population; however, Springfield Township would need to staff their office during the election. If FLT approves this, Springfield will hold a Special Meeting.

**Board Action:**

Ms. Sorrow made a motion to have an election for the Fire Equipment Millage Proposal November 2, 2021, for one mil from 2021 through 2025. Ms. Street seconded the motion.

ROLL CALL VOTE: Street-Y, Zimmerman-Y, Sorrow-Y, Gifford-Y. 4-Yes. 0-No. Motion carried.

**August 3, 2021 Election (Wexford Accounting):**

Clerk Gifford reported that Wexford County is one of few counties holding elections on August 3, 2021. The Board of Canvassers previously approved the consolidation of elections. We have 14 residents in Wexford County who are also part of Fife Lake Township. The election will be held at Liberty Township in Manton. Fife Lake Township will still have staff onsite 7:00 a.m. to 8:00 p.m. in the event one of those residents comes in for same-day registration, AV Ballots, etc. We will also have someone in the office for same-day registration the prior weekend Saturday 9-1 and Sunday 10-2. This consolidated election follows the same election rules as all regular election proceedings.

**Assessor Contract:**

The Board received, reviewed and discussed a proposed renewed Independent Contractor Agreement from Ms. Dawn Kuhns, current Assessor.

**Board Action:**

Ms. Sorrow made motion to accept the Independent Contractor Agreement from Ms. Dawn Kuhns as AD Assessing Inc. as outlined in her agreement beginning effective July 1, 2021. Ms. Gifford seconded the motion.

ROLL CALL VOTE: Street-Y, Zimmerman-Y, Gifford-Y, Sorrow-Y. 4-Yes. 0-No. Motion carried.

**New Planning Commissioner:**

Ms. Street reported that Mr. Charlie Jones is moving out of the Township and has resigned from the Planning Commission. She has spoken with Mr. Shane Lewis who is willing to fill that seat. He attended this evening's meeting and introduced himself, offering an overview of his professional and personal background.

Mr. Lewis also serves on the Township Noise Ordinance Committee.

**Board Action:**

Ms. Street made motion to approve the appointment of Mr. Shane Lewis to Fife Lake Area Joint Planning Commission (FLAJPC), replacing Mr. Charlie Jones. Ms. Gifford seconded the motion.

ROLL CALL VOTE: Zimmerman-Y, Street-Y, Sorrow-Y, Gifford-Y. 4-Yes. 0-No. Motion carried.

**OLD BUSINESS:**

**Sale of Township Equipment:**

Ms. Gifford has photos of the equipment; however, was unable to print them prior to the meeting. She would like to have those available for the Board to look at. Board Members Sorrow and Gibson are willing to assist in the organization and sale of equipment. The goal is to begin selling items before the summer season ends.

**Cemetery Keys:**

Ms. Lisa Plamondon has changed the locks on all cemetery buildings. There are two sets; one for the Sexton and one for the Township office. If anyone else is accessing the buildings, she would like to be made aware of it so she knows when people are in and out of the buildings.

**OTHER BUSINESS:**

**Short Term Rentals:**

Attorney Eberle recommended we move forward with short-term rentals. A proposed Ordinance is written. A Public Hearing will be held and posted. The Public Hearing will be held during the next Township meeting on August 26.

**Outstanding Task List:**

The Outstanding Task List was reviewed. New tasks were added throughout the meeting and completed items removed.



-Regarding Ms. Zimmerman's Noise Ordinance work:

Ms. Zimmerman reported she held her first Noise Ordinance Committee meeting on 7/15 where they reviewed Ordinances from surrounding areas. Mr. Shane Lewis prepared a first draft which will be reviewed at their next meeting on 7/26. This Ordinance will ultimately go under the Fife Lake Township General Ordinance, Article 300, Chapter 305 of 2021.

-Regarding the Birch Street Access:

Ms. Zimmerman asked for assistance or to form a work group to review the packet from Ms. Newell in order to give well-developed recommendations to the Board. This would involve going through the packet, visiting sites, taking photographs, and meetings with Village/Township residents (Kalkaska too). There was Board discussion, and a group consisting of Ms. Zimmerman, Ms. Street, and Ms. Deb Newell would work together. Additionally, Ms. Newell is aware of an individual who is new to the community who has relevant experience and is interested in helping. This group will report to the Board. Additionally, a new survey will be performed, and posts will be cemented into the ground.

**Board Action:**

Ms. Zimmerman made a motion for permission for her to organize a work group to take the lead on all public access sites and road ends as "Road End Public Access Improvement Committee." This Committee will report to the Board. Ms. Sorrow seconded the motion.

ROLL CALL VOTE: Gifford-Y, Street-Y, Sorrow-Y, Zimmerman-Y. 4-Yes. 0-No. Motion carried.

-Clerk Gifford inquired about the updated Pay Rate page and some confusion in the data, stemming from updating information on the new-hire Amanda Scott, Assistant Zoning Administrator. There were others on the list that needed to be clarified, specifically rate information for the Planning Commission staff. The Planning Commission will look at this at their next meeting.

-Supervisor Street asked Board members to review the U.S. Treasury Recovery Fund Award Terms and Conditions (Covid Relief Rescue Fund) document enclosed in meeting packet and/or website to review and research prospective areas for allocation of Rescue fund monies.

**CITIZEN COMMENT:** None.

Ms. Deb Newell:

Ms. Newell inquired who should forward a copy of her information packet to the Village regarding public access sites. The Board advised her to send the information to the Village as what she provided us relates specifically to the Township.

**ADJOURNMENT:**

Ms. Gifford made a motion to adjourn the meeting. Ms. Street seconded the motion.

ROLL CALL VOTE: Sorrow-Y, Street-Y, Zimmerman-Y, Gifford-Y. 4-Yes, 0-No. Motion carried.

The meeting adjourned at 8:16 p.m.

**Submitted by: Kay Z. Held, Recording Secretary**