

**FIFE LAKE TOWNSHIP  
MARIHUANA APPLICATION**

Township Hall  
134 Morgan Street  
Fife Lake, MI 49349

Leigh Ann Gifford- Township Clerk  
Email: fltclerk@gmail.com  
Phone: (231) 879-3936

Office Use Only

Payment Accepted	Date:	Cash/ Check No.:
Application Accepted	Date:	Notes:
Application Submitted to Township Board	Date:	

**Section 1. Applicant Information**

Individual [ ]      Corporation [ ]      LLC [ ]      Other [ ] \_\_\_\_\_

Business Name	d/b/a (if any)	State ID No.	
Street	City/ Township	State	Zip

**Facility Information**

Business Name			
Street	Township	State	Zip

**Application Point of Contact**

Name	Affiliation with Applicant	DOB	
Street	City/ Township	State	Zip
Phone	Phone	Email	

**Section 2. Licensing Information**

Initial Application [ ]                  Annual Renewal [ ]

License Type

Medical/Recreational Grower (any class)	
Medical/Recreational Processor	
Safety Compliance	
Medical/Recreational Provisioning Center	
Secure Transporter	

State License/ Prequalification Number \_\_\_\_\_

**Section 3. Required Documents**

Initial Application

	State prequalification letter
	All Step 1 prequalification documents submitted to the MRA (main and supplemental applicants)
	Business Plan
	Site Plan
	Additional documents (if any)

Annual Renewal

	State license
	Any updated documents submitted to the MRA
	Business Plan
	Site Plan
	Additional documents (if any)

NOTE: There is a continuing duty to provide the Township updated documentation within ten days of any changes being made (this includes the submission of revised documentation to the MRA or the grant of a new license by the MRA). A copy of all Step 2 License application documents submitted to the MRA (main and supplemental applicants) and State marihuana facility license renewal documents must be submitted to the Township within ten calendar days of their submittal to the MRA. A copy of the State marihuana facility license must be provided to the Township within ten calendar days of its issuance.

**Section 4. Required Payment**

Payable by certified check or cash.

Checks should be made out to: Fife Lake Township

Initial application fee / annual renewal application fee is \$200 (due at time of application).  
Licensing / license renewal fee is \$4,800 (due within ten calendar days of approval. No license will be issued until fee is paid. Failure to timely pay the fee will result in the forfeiture of the Township license).

**Section 5. Attestation and Affirmation**

I, individually and on behalf of the applicant attest to and affirm the following:

1. That the applicant is not in default to Fife Lake Township for the failure to pay any property taxes, special assessment, fines, fees, or other financial obligation to the Township.
2. That the applicant will report any changes to any information reported to the Township within 10 days of such changes.
3. The applicant acknowledges that a Township license is a revocable privilege granted by the Township and is not a property right and that the application for or granting of a Township license does not create or vest any right, title, franchise, or other property interest.
4. That, to the best of my knowledge and belief, all information in the contained herein is accurate and complete.

\_\_\_\_\_ Date \_\_\_\_\_  
its \_\_\_\_\_

FIFE LAKE TOWNSHIP  
RULES FOR MARIHUANA APPLICATIONS AND APPEALS

Consistent with Article 600, Chapter 601 of the Code of Ordinances for Fife Lake Township (the “Code”), the Township Board adopts the following rules:

1. Key Terms. For the purpose of these rules, all other words or phrases will be defined pursuant to Article 600, Chapter 601 of the Code.
2. Interpretation. These rules are to be interpreted in a manner consistent with State law, State regulatory rules, and Township ordinances.
3. Resource Availability.
  - a. The Township application will be available at the Township Clerk’s office and on the Township website.
  - b. These rules shall be available at the Township Clerk’s office and on the Township website.
4. Initial Licensing Application
  - a. All applications for a Township license will be made using the Township application form.
  - b. The application must be typed.
  - c. The application must be submitted in hard copy with the required payment.
  - d. No application will be accepted without the accompanying required payment.
  - e. Only completed applications will be accepted. It is the applicant’s responsibility to ensure that the application is complete.
  - f. Should an incomplete application be accepted, the Township Clerk will notify the applicant of any deficiencies so that they may be corrected. The applicant has fifteen calendar days from the notification of any deficiency to correct the deficiency. If the deficiency is not cured within fifteen calendar days, the application will be deemed to have been abandoned. The Township Clerk may extend the timeframe in which deficiencies are to be cured by no more than an additional fifteen calendar days.
  - g. The Township Clerk will verify that all applications are complete.
  - h. All applications accepted by the Township Clerk will be submitted to the Township Board within forty-five calendar days of the application.
5. License Renewal Application.
  - a. All applications for Township license renewal will be made using the Township application form.
  - b. The application must be typed.
  - c. The application must be submitted in hard copy with the required payment.
  - d. No application will be accepted without the accompanying required payment.

- e. Only completed applications will be accepted. It is the applicant's responsibility to ensure the application is complete.
  - f. Should an incomplete application be accepted in error, the Township Clerk will notify the applicant of the deficiencies so that they may be corrected. The applicant has fifteen calendar days from the notification of any deficiency to correct the deficiency. If the deficiency is not cured within fifteen calendar days, the application will be deemed to have been abandoned. The Township Clerk may, extend the timeframe in which deficiencies are to be cured by no more than an additional fifteen calendar days.
6. Appeals.
- a. After receiving an appeal under Chapter 601 of the Code, the Township Clerk will verify that it was submitted timely and in writing.
  - b. The Township Clerk may reject untimely appeals and those not in writing.
  - c. All other appeals must be forwarded to the Township Board within fifteen calendar days of receipt.

These Rules are effective \_\_\_\_\_, 2021.

TOWNSHIP BOARD  
FIFE LAKE TOWNSHIP

FIFE LAKE TOWNSHIP  
RULES FOR MARIHUANA LICENSING DETERMINATIONS

Consistent with Article 600, Chapter 601 of the Code of Ordinances for Fife Lake Township (the “Code”), the Township Board adopts the following rules:

1. Key Terms. For the purpose of these rules, all other words or phrases will be defined pursuant to Article 600, Chapter 601 of the Code.
2. Interpretation. These rules are to be interpreted in a manner consistent with State law, State regulatory rules, and Township ordinances.
3. Resource Availability.
  - a. These rules will be available at the Township Clerk’s office and on the Township website.
4. Application Review
  - a. After receiving applications from the Township Clerk, the Township Board will schedule a public hearing for the review of each application. Each applicant will have an opportunity to address the Township Board and make a short presentation regarding their application.
  - b. The Township Board will make licensing determinations only after public hearings for all applications in the application group are complete.
  - c. Licensing determinations are at the sole discretion of the Township Board.
  - d. Township licensing decisions will be made in the best interest of the Township as determined by the Township Board.
  - e. Reasons for the denial of any Township license will be clearly stated.
5. License as a Privilege. A Township license issued by the Township is a privilege and does not confer a property right in any sense to the applicant/ licensee.

These Rules are effective \_\_\_\_\_, 2021.

TOWNSHIP BOARD  
FIFE LAKE TOWNSHIP

Remarks

FIFE LAKE TOWNSHIP  
MARIHUANA LICENSING FEE SCHEDULE

Consistent with Article 600, Chapter 601 of the Code of Ordinances for Fife Lake Township the Township Board adopts the following fee schedule for Township marihuana facility licensing:

1. Initial Application Fee: \$200
2. Licensing Fee (initial): \$4,800
3. Licenses Renewal Application Fee: \$200
4. Licensing Fee (following renewal): \$4,800

All fees may be paid via cash or certified check made out to “Fife Lake Township.”

Application fees are due at the time of application.

No Township license will be issued without the payment of the applicable licensing fee. Failure to pay the licensing fee in full within ten calendar days is deemed to be a forfeiture of the Township license.

This fee schedule is effective \_\_\_\_\_, 2021.

TOWNSHIP BOARD  
FIFE LAKE TOWNSHIP