

# FIFE LAKE AREA PLANNING COMMISSION REGULAR MEETING

TUESDAY, JUNE 14, 2022 at 6:30PM

*Location: Fife Lake Township Hall, 134 Morgan Street, Fife Lake, MI 49633*

## ***Fife Lake Area Planning Commission***

Marcia Eby, Chairperson

Lisa Leedy, Vice Chair

Amanda Scott, Secretary

David McGough, Village  
Representative

Dawn Zimmerman, Village  
Representative

Shane Lewis, Township  
Representative

Tom Rookus, At Large  
Representative

*Regular meetings are typically held the second Tuesday of every month at 6:30pm at the Fife Lake Township Hall. Changes to the meeting schedule, special meetings, meeting documents, and other planning commission documents and information can be found on the Fife Lake Township Website at [www.fifelaketwp.com/planning-commission/](http://www.fifelaketwp.com/planning-commission/)*

*You may contact the commission at [fifelakeplanningcommission@gmail.com](mailto:fifelakeplanningcommission@gmail.com) or in writing at Fife Lake Township c/o Planning Commission, 134 Morgan Street, P.O. Box 87, Fife Lake, MI 49633 or to Village of Fife Lake c/o Planning Commission, 616 Bates, P.O. Box 298, Fife Lake MI 49633.*

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Agenda Modifications/Approval
5. First Public Comment – *see Public Comment Rules printed on the agenda*
6. Consent Calendar – *Approve/Receive and File*
  - a. Bills/Expenses
  - b. Correspondence
    - i. Training opportunity
    - ii. Public notice of Public Hearing
    - iii. List of properties that received notice of Public Hearing
7. Approval of Minutes from May 10, 2022 Meeting
8. Approval of Minutes from May 24, 2022 Meeting
9. Declaration of Conflict of Interest (*for items on the agenda, state name and reason for conflict*)
10. Public Hearing on Village Marihuana Ordinance
  - a. Open public hearing
  - b. Public comment
  - c. Close public hearing
  - d. Board discussion & recommendations/motion
11. Unfinished Business
  - a. Attorney
  - b. Master Plan
  - c. Recording secretary
  - d. Finish discussion of developing standard operating procedures, delegating duties, and developing checklists for processes
12. New Business
  - a. None
13. Reports of Officers, Boards, and Committees
14. Chairperson's Comments
15. Commissioners' Comments
16. Second Public Comment – *see Public Comment Rules printed on the agenda*
17. Adjournment

**Consent Calendar:** *The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be voted on by one Commission motion. The Consent Calendar shall consist of those matters that the Commission has determined to be “routine” and usually matters about which the Commission commonly concurs. Among such matters may be the acceptance/filing of reports provided to the commission, bills to be paid, and other matters that the Commission is required to approve. Any member of the Commission, public, or staff may request that an item or items be removed from the consent calendar and such request shall be automatically granted. Following any requests to remove items from the consent calendar, the Chairperson shall then remove such matters and place them in their usual place on the meeting’s agenda. A vote shall not be required to remove a matter from the consent calendar.*

**Public Comment Rules/Right of the Public to Address the Meeting:** *Any person shall be permitted to address a meeting of the Commission which is required to be open to the public under the provisions of the Michigan Open Meetings Act, as amended, MCLA 15.261, et. seq. Public comment shall be carried out in accordance with the following procedure:*

- A. *Any person wishing to address the Commission may state his or her name and address.*
- B. *Persons may address the Commission on matters or issues which are relevant and germane to the Commission as determined by the Chairperson.*
- C. *No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners’ questions. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. The Chairperson may, at his or her discretion, allow an additional opportunity or time to speak if determined germane and necessary to discussion.*
- D. *Form of Address: Each person who speaks shall direct his/her comments to the Chairperson. In order to avoid unscheduled debates and to promote the freedom of each public person to speak, the Commission shall not comment or respond to a person who is addressing the board, either by verbal or non- verbal communication. Silence or non-response from the Commission should not be interpreted as disinterest or disagreement by the Commission. Commission members wishing to address a member of the public comment shall first obtain the approval of the Chairperson. Should an item need to be corrected to avoid public misperception, it shall be addressed at the end of public comment by the Chairperson or by a Commission member who shall first seek permission of the Chairperson.*
- E. *Disorderly Conduct: The Chairperson shall call to order any person who is behaving in a disorderly manner by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, or by speaking vulgarities. If a person is ruled out of order, he or she shall not be permitted to speak further at the same meeting except upon special leave of the Commission. If the person shall continue to be disorderly and to disrupt the meeting, the Chairperson may order the removal of the person from the meeting. No person shall be removed from a public meeting except for actual disorderly conduct committed at the meeting.*